



**COOTAMUNDRA-  
GUNDAGAI REGIONAL  
COUNCIL**

ABN: 46 211 642 339  
PO Box 420, Cootamundra NSW 2590  
Email: [mail@cgrc.nsw.gov.au](mailto:mail@cgrc.nsw.gov.au)  
[www.cgrc.nsw.gov.au](http://www.cgrc.nsw.gov.au)

# Minutes

## ORDINARY COUNCIL MEETING

**COUNCIL CHAMBERS, GUNDAGAI**

**2:00PM, TUESDAY 25<sup>TH</sup> JANUARY, 2022**

**Administration Centres: 1300 459 689**

**MINUTES OF COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, GUNDAGAI  
ON TUESDAY, 25 JANUARY 2022 AT 2:00PM**

**PRESENT:** Cr Charlie Sheahan (Mayor) Cr Leigh Bowden (Deputy Mayor), Cr Les Boyd, Cr Logan Collins, Cr Trevor Glover, Cr David Graham, Cr Gil Kelly, Cr Abb McAlister

**IN ATTENDANCE:** Phillip McMurray (General Manager), Sally Atkinson (Acting Manager Development, Building and Compliance), John Chapman (Interim Manager Finance and Customer Service), Matt Stubbs (Manager Technical Services)

**1 ACKNOWLEDGEMENT OF COUNTRY**

The Chairperson acknowledged the Wiradjuri people who are the Traditional Custodians of the Land at which the meeting was held and paid his respects to Elders, both past and present, of the Wiradjuri Nation and extended that respect to other Aboriginal people who were present.

**ADJOURN MEETING FOR OPEN FORUM**

**2 OPEN FORUM**

There were no speakers for the Open Forum.

**RESUME OPEN MEETING**

**RESOLUTION 007/2022**

Moved: Cr Trevor Glover

Seconded: Cr Gil Kelly

**Council resume the Open Meeting.**

**CARRIED**

**3 APOLOGIES**

**MOTION**

Moved: Cr Leigh Bowden

Seconded: Cr David Graham

**Apologies from Cr Penny Nicholson be received and leave of absence granted.**

#### **4 DISCLOSURES OF INTEREST**

Cr Charlie Sheahan (Mayor) disclosed a Significant Non-Pecuniary Interest in item:

*9.1 Notice of Motion - Procurement of Weed Spraying Chemicals.*

Cr Logan Collins disclosed a Less than Significant Non-Pecuniary Interest in item:

*8.1.1 Cootamundra-Gundagai Regional Council and CWP Renewables Voluntary Planning Agreement.*

Cr David Graham disclosed a Pecuniary Interest in the following items:

*8.1.1 Cootamundra-Gundagai Regional Council and CWP Renewables Voluntary Planning Agreement.*

*8.4.1 Development Applications November and December 2021.*

*9.1 Notice of Motion - Procurement of Weed Spraying Chemicals.*

#### **5 CONFIRMATION OF MINUTES**

##### **5.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON TUESDAY 30 NOVEMBER 2021**

##### **RESOLUTION 008/2022**

Moved: Cr David Graham

Seconded: Cr Leigh Bowden

**The Minutes of the Ordinary Meeting of Council held on Tuesday 30 November 2021 be confirmed as a true and correct record of the meeting.**

**CARRIED**

##### **5.2 MINUTES OF THE EXTRAORDINARY MEETING OF COUNCIL HELD ON MONDAY 10 JANUARY 2022**

Note: Cr Gil Kelly pledged his role as Councillor by Oath, not by affirmation as detailed in the Minutes of the Extraordinary Meeting of Council held 10<sup>th</sup> January, 2022. Those Minutes have been amended to reflect this.

##### **RESOLUTION 009/2022**

Moved: Cr Gil Kelly

Seconded: Cr Abb McAlister

**The amended Minutes of the Extraordinary Meeting of Council held on Monday 10 January 2022 be confirmed as a true and correct record of the meeting.**

**CARRIED**

## 6 MAYORAL MINUTES

### 6.1 MAYORAL MINUTE - COUNCILLOR ENGAGEMENT TO 3RD DECEMBER, 2021

Note: The Following Amendments Were Made At The Meeting:

26<sup>th</sup> November, 2021

Cr Graham and I attended a Softwoods Working Group meeting at Holbrook.

3<sup>rd</sup> December, 2021

I attended a meeting at Cootamundra regarding Gundagai Taxi's.

4<sup>th</sup> December, 2021

Gundagai South Public speech night.

10<sup>th</sup> December, 2021.

As Council's community representative I attended the Gundagai High School Awards Presentation. Day

16<sup>th</sup> December, 2021

I attended the Opening of Gundagai South Public School Sensory Garden with Member for Cootamundra, the Hon. Steph Cooke MP.

16<sup>th</sup> December, 2021

I attended the announcement of Stronger Country Community Fund Round 4 with Member for Cootamundra, the Hon. Steph Cooke MP at Gundagai Racecourse and Gundagai Sporting Club.

### RESOLUTION 010/2022

Moved: Cr David Graham

Seconded: Cr Logan Collins

**The information in and amendments made to the Mayoral Minute be received and noted.**

**CARRIED**

### 6.2 MAYORAL MINUTE - COUNCILLOR ENGAGEMENT JANUARY, 2022

#### MOTION

Moved: Cr Les Boyd

Seconded: Cr Trevor Glover

**The information in the Mayoral Minute be received and noted.**

## 7 REPORTS FROM COMMITTEES

Nil

**8 GENERAL MANAGER'S REPORT****8.1 BUSINESS****8.1.1 COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL AND CWP RENEWABLES VOLUNTARY PLANNING AGREEMENT**

Note: Having disclosed a Pecuniary Interest in this item Cr Graham left the Meeting.

Having disclosed a Less than Significant Non-Pecuniary Interest in item Cr Logan Collins stayed in the Meeting.

**RESOLUTION 011/2022**

Moved: Cr Gil Kelly

Seconded: Cr Leigh Bowden

**The General Manager and Mayor be authorised to sign the Voluntary Planning Agreement between Cootamundra-Gundagai Regional Council and CWP Renewables.**

**CARRIED**

**8.1.2 LOCAL GOVERNMENT REMUNERATION TRIBUNAL REVIEW 2022 ANNUAL DETERMINATION****RESOLUTION 012/2022**

Moved: Cr Leigh Bowden

Seconded: Cr David Graham

**Cootamundra-Gundagai Regional Council retain its Rural categorisation.**

**CARRIED**

**8.1.3 COMMITTEES REQUIRING COUNCIL REPRESENTATIVES.****RESOLUTION 013/2022**

Moved: Cr Trevor Glover

Seconded: Cr Les Boyd

**A Councillor be nominated to the remaining Committees detailed in the report.**

<b>Committee Name</b>	<b>Delegates or Representatives required</b>
General Managers Review Committee	The Mayor, Deputy Mayor Cr McAlister and Cr Glover
Illabo to Stockinbingal Inland Rail Community Consultative Committee	Manager Planning Development and Compliance

	Manager Civil Works Cr Boyd
Adina Court Board (at their request)	Cr Boyd
The Riverina Regional Library	Cr Glover to be alternate delegate.
Cootamundra-Gundagai Saleyards Committee	Glen McAtear Cr Graham and Cr Boyd (2 meetings)
Riverina Eastern Regional Organisation of Councils (REROC)	The Mayor and General Manager
Riverina Joint Organisation	The Mayor and General Manager
Cootamundra Flood Study	Cr Kelly and Cr Sheahan

**CARRIED**

#### **8.1.4 DRAFT CODE OF MEETING PRACTICE**

##### **RESOLUTION 014/2022**

Moved: Cr Leigh Bowden

Seconded: Cr Abb McAlister

- 1. Council to discuss and select or alter the necessary non-mandatory provisions detailed in the draft Code of Meeting Practice, attached to the report.**
- 2. The draft Code of Meeting Practice, attached to the report, including any amendments made from 1 above, be placed on public exhibition for a period of not less than 28 days, with members of the community invited to comment on the draft Code for a period of not less than 42 days from the commencement of the public exhibition period.**
- 3. Following 2 above, a report, including any submissions received, be prepared and submitted to the March 2022 Ordinary Meeting of Council.**

**CARRIED**

### **8.1.5 POLITICAL DONATION AND ELECTORAL EXPENDITURE DISCLOSURES**

#### **RESOLUTION 015/2022**

Moved: Cr Logan Collins

Seconded: Cr Abb McAlister

**Councillors submit their political donation and electoral expenditure disclosures to the NSW Electoral Commission, as detailed in the report.**

**CARRIED**

### **8.1.6 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (ALGA) NATIONAL GENERAL ASSEMBLY 2022**

#### **RESOLUTION 016/2022**

Moved: Cr David Graham

Seconded: Cr Leigh Bowden

- 1. Motions be presented to the General Manager for consideration.**
- 2. A further report be prepared and submitted for consideration by Council at the Ordinary Meeting to be held 22<sup>nd</sup> February, 2022.**

**CARRIED**

### **8.1.7 THE ARTS CENTRE COOTAMUNDRA S.355 COMMITTEE MEETING MINUTES**

#### **RESOLUTION 017/2022**

Moved: Cr David Graham

Seconded: Cr Gil Kelly

**The Minutes of The Arts Centre Cootamundra s.355 Committee Ordinary Meeting held on 18<sup>th</sup> November, 2021, attached to the report, be received and noted.**

**CARRIED**

**8.1.8 STOCKINBINGAL ELLWOOD'S HALL S.355 COMMITTEE MEETING MINUTES**

**RESOLUTION 018/2022**

Moved: Cr Leigh Bowden

Seconded: Cr Logan Collins

**The Minutes of the Stockinbingal Ellwood's Hall s.355 Committee Ordinary Meeting held on 25<sup>th</sup> November, 2021, attached to the report, be received and noted.**

**CARRIED**

**8.1.9 THE COOTAMUNDRA HERITAGE CENTRE MANAGEMENT S.355 COMMITTEE MEETING MINUTES**

**RESOLUTION 019/2022**

Moved: Cr Leigh Bowden

Seconded: Cr Abb McAlister

**The Minutes of the Cootamundra Heritage Centre Management s.355 Committee meeting held on 25<sup>th</sup> October, 2021 and 6<sup>th</sup> December, 2021, attached to the report, be received and noted.**

**CARRIED**

**8.1.10 MUTTAMA CREEK REGENERATION GROUP S.355 COMMITTEE MEETING MINUTES**

**RESOLUTION 020/2022**

Moved: Cr Gil Kelly

Seconded: Cr Trevor Glover

**The Minutes of the Muttama Creek Regeneration Group s.355 Committee meeting held on 11<sup>th</sup> October, 2021 attached to the report, be received and noted.**

**CARRIED**



**8.1.11 MUTTAMA HALL MANAGEMENT S.355 COMMITTEE MEETING MINUTES AND MEMBERSHIP**

**RESOLUTION 021/2022**

Moved: Cr Trevor Glover

Seconded: Cr Les Boyd

- 1. The Minutes of the Muttama Hall Management s.355 Committee Annual General Meeting held on 24<sup>th</sup> November, 2021 attached to the report, be received and noted.**
- 2. The office bearer and membership of the Muttama Hall Management s.355 Committee as detailed in the report, be endorsed.**
- 3. The report regarding seeking additional membership be noted.**

**CARRIED**

**8.1.12 COUNCIL MEETING ACTION REPORT - JANUARY 2021**

**RESOLUTION 022/2022**

Moved: Cr Gil Kelly

Seconded: Cr David Graham

**The Council Meeting Action Report be noted.**

**CARRIED**

**8.1.13 INFORMATION BULLETIN - JANUARY 2022**

**RESOLUTION 023/2022**

Moved: Cr Les Boyd

Seconded: Cr Leigh Bowden

**The Information Bulletin January 2022, and attached documents, be received and noted.**

**CARRIED**

## **8.2 FINANCE**

### **8.2.1 MONTHLY FINANCE REPORT FOR DECEMBER, 2021**

#### **RESOLUTION 024/2022**

Moved: Cr Abb McAlister

Seconded: Cr Logan Collins

**The Finance Report for December, 2021, and attached reports, be received and noted.**

**CARRIED**

### **8.2.2 INVESTMENT REPORT - NOVEMBER 2021**

#### **RESOLUTION 025/2022**

Moved: Cr Leigh Bowden

Seconded: Cr Abb McAlister

**The Investment Report for November, 2021 be received and noted.**

**CARRIED**

### **8.2.3 INVESTMENT REPORT - DECEMBER 2021**

#### **RESOLUTION 026/2022**

Moved: Cr Logan Collins

Seconded: Cr Les Boyd

**The Investment Report for December, 2021 be received and noted.**

**CARRIED**

### **8.3 COMMUNITY AND CULTURE**

#### **8.3.1 CHANGE TO COUNCIL CONTRIBUTION TO THE RIVERINAL REGIONAL LIBRARY MEMBERSHIP.**

##### **RESOLUTION 027/2022**

Moved: Cr Leigh Bowden

Seconded: Cr Logan Collins

- 1. The membership for Riverina Regional Library for the term of the next Deed of Agreement being 1<sup>st</sup> July, 2022 to 30<sup>th</sup> June, 2025 be endorsed.**
- 2. The increased financial contribution detailed in the report be allocated in the 2022 – 2023 financial year's budget.**

**CARRIED**

### **8.4 DEVELOPMENT, BUILDING AND COMPLIANCE**

#### **8.4.1 DEVELOPMENT APPLICATIONS NOVEMBER AND DECEMBER 2021**

Note: Having disclosed a Pecuniary Interest in this item Cr Graham left the Meeting.

##### **RESOLUTION 028/2022**

Moved: Cr Trevor Glover

Seconded: Cr Abb McAlister

**The information on Development Applications approved in November and December 2021 be received and noted.**

**CARRIED**

### **8.5 REGULATORY SERVICES**

Nil

## **8.6 ASSETS**

### **8.6.1 PROGRESS REPORT OF THE CONSTRUCTION OF THE GUNDAGAI SEWAGE TREATMENT PLANT AND ASSOCIATED WORKS**

#### **RESOLUTION 029/2022**

Moved: Cr Abb McAlister

Seconded: Cr Logan Collins

**The Progress Report of the Construction of the Gundagai Sewage Treatment Plant and Associated Works, Gundagai Sewerage Augmentation Construction of 3000EP Wastewater Treatment Plant and Associated Works Progress Report, Appendix B Gundagai STP and Pump Station Program- 13 October 2021 and Appendix C Gundagai STP Finance Project Financial Summary October 2021 attached to the report, be received and noted.**

**CARRIED**

## **8.7 CIVIL WORKS**

### **8.7.1 JANUARY 2022 RAINFALL EVENT**

#### **RESOLUTION 030/2022**

Moved: Cr Gil Kelly

Seconded: Cr Les Boyd

- 1. The Report on the January, 2022 Rainfall Event be received and noted.**
- 2. This report be forwarded to the Cootamundra Flood Study Committee for discussion.**

**CARRIED**

### **8.7.2 CIVIL WORKS AND TECHNICAL SERVICES REPORT - JANUARY 2022**

#### **RESOLUTION 031/2022**

Moved: Cr Leigh Bowden

Seconded: Cr Logan Collins

**The Civil Works and Technical Services Report for the month of January, 2022 be received and noted.**

**CARRIED**

## **8.8 TECHNICAL SERVICES**

### **8.8.1 ROAD CLOSURE TOM STREET GUNDAGAI**

#### **RESOLUTION 032/2022**

Moved: Cr Abb McAlister

Seconded: Cr David Graham

- 1. Council proceed with intent to close Tom Street between Camphor Lane and Camphor Street in accordance with Part 4, Division 3 of the Roads Act 1993.**
- 2. Following the roads closure, the land be classified as operational and made available for purchase by the beneficiary, subject to valuation at time original consent had been granted (1983).**
- 3. All costs associated with the closure are to be borne by the beneficiary.**

**CARRIED**

## **8.9 FACILITIES**

### **8.9.1 FACILITIES WORKS REPORT DECEMBER 2021 TO JANUARY 2022**

#### **RESOLUTION 033/2022**

Moved: Cr Logan Collins

Seconded: Cr David Graham

**The Facilities Works Report for December, 2021 and January, 2022 to be received and noted.**

**CARRIED**

## **8.10 WASTE, PARKS AND RECREATION**

Nil

**9 MOTION OF WHICH NOTICE HAS BEEN GIVEN**

**9.1 NOTICE OF MOTION - PROCUREMENT OF WEED SPRAYING CHEMICALS**

Note: Having disclosed a Pecuniary Interest in this item Cr Graham left the Meeting.

Note: Having disclosed a Pecuniary Interest Cr Sheahan (Mayor) left the Meeting.

Note: Due to the Mayor vacating the Chair Cr Bowden (Deputy Mayor) assumed the Chair.

**RESOLUTION 034/2022**

Moved: Cr Les Boyd

Seconded: Cr Gil Kelly

**That the General Manager arrange a workshop for Councillors on Council's Procurement Policy and Procedures with the workshop to include examples of current procurement procedures and practices, particularly including the purchase of weed spraying chemicals.**

**CARRIED**

**10 QUESTIONS WITH NOTICE**

**10.1 QUESTIONS WITH NOTICE - JANUARY 2022**

**RESOLUTION 035/2022**

Moved: Cr Logan Collins

Seconded: Cr Abb McAlister

**The Questions with Notice from Councillors and related responses from Council officers be noted.**

**CARRIED**

**11 CONFIDENTIAL ITEMS**

Nil

**The Meeting closed at 4:00pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 22 February 2022.**

.....  
**CHAIRPERSON**

.....  
**GENERAL MANAGER**