



**COOTAMUNDRA-  
GUNDAGAI REGIONAL  
COUNCIL**

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# Minutes

## ORDINARY COUNCIL MEETING

**COUNCIL CHAMBERS, GUNDAGAI**

**6:00PM, Tuesday 22nd November, 2022**

**Administration Centres: 1300 459 689**

**MINUTES OF COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, GUNDAGAI  
ON TUESDAY, 22 NOVEMBER 2022 AT 6:00PM**

**PRESENT:** Cr Leigh Bowden (Deputy Mayor), Cr Les Boyd, Cr Logan Collins, Cr Trevor Glover, Cr David Graham, Cr Gil Kelly, Cr Abb McAlister, Cr Penny Nicholson

**IN ATTENDANCE:** Les McMahon (Interim General Manager), Paul Woods (Interim Deputy General Manager - Corporate, Community and Dev), Matt Stubbs (Deputy General Manager - Operations), Linda Wiles (Manager Business), Zac Mahon (Manager Finance)

**1 ACKNOWLEDGEMENT OF COUNTRY**

The Chairperson acknowledged the Wiradjuri people who are the Traditional Custodians of the Land at which the meeting was held and paid his respects to Elders, both past and present, of the Wiradjuri Nation and extended that respect to other Aboriginal people who were present.

**2 OPEN FORUM**

Nil

**3 APOLOGIES**

**RESOLUTION 312/2022**

Moved: Cr Trevor Glover

Seconded: Cr David Graham

**Apologies from Cr Charlie Sheahan be received and leave of absence granted.**

**CARRIED**

**4 DISCLOSURES OF INTEREST**

Nil

**5 CONFIRMATION OF MINUTES**

**5.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON TUESDAY 18 OCTOBER 2022**

**RESOLUTION 313/2022**

Moved: Cr Penny Nicholson

Seconded: Cr Logan Collins

**The Minutes of the Ordinary Meeting of Council held on Tuesday 18 October 2022 be confirmed as a true and correct record of the meeting.**

**CARRIED**

## **5.2 MINUTES OF THE EXTRAORDINARY MEETING OF COUNCIL HELD ON TUESDAY 8 NOVEMBER 2022**

### **RESOLUTION 314/2022**

Moved: Cr David Graham

Seconded: Cr Les Boyd

**The Minutes of the Extraordinary Meeting of Council held on Tuesday 8 November 2022 be confirmed as a true and correct record of the meeting.**

**CARRIED**

## **6 MAYORAL MINUTES**

### **6.1 MAYORAL MINUTE - COUNCILLOR ENGAGEMENT**

#### **RESOLUTION 315/2022**

Moved: Cr Trevor Glover

Seconded: Cr David Graham

**The information in the Mayoral Minute be received and noted.**

**CARRIED**

*Additions to Mayoral Minutes by Cr Logan Collins*

*15 October 2022 – attended the Cootamundra Show.*

*19 October 2022 – attended a meeting with transport for NSW with the Mayor and IGM and staff.*

*1-3 November 2022 – attended the National Roads Conference in Hobart.*

*10 November 2022 – attended a Local Area Traffic Committee meeting.*

### **6.2 MAYORAL MINUTE - WAY FORWARD: ONE ORGANISATION**

#### **RESOLUTION 316/2022**

Moved: Cr Abb McAlister

Seconded: Cr David Graham

- 1. That the 'Way Forward: One Organisation' report and attachment be received and noted.**
- 2. That Council endorse the decision to adopt option 4, as outlined in the report, as the preferred method for regional collaboration in the Riverina.**

**CARRIED**

**7 REPORTS FROM COMMITTEES****7.1 MINUTES OF THE COOTAMUNDRA-GUNDAGAI LOCAL TRAFFIC COMMITTEE MEETING HELD ON THURSDAY 10 NOVEMBER 2022****RESOLUTION 317/2022**

Moved: Cr Logan Collins

Seconded: Cr Penny Nicholson

- 1. The Minutes of the Cootamundra-Gundagai Local Traffic Committee Meeting held on Thursday 10 November 2022, attached to the report, be received and noted.**
- 2. Council consider the recommendations detailed in the report, and contained within the Minutes.**

**CARRIED**

**7.2 MINUTES OF THE AUDIT, RISK AND IMPROVEMENT COMMITTEE (ARIC) MEETING HELD ON THURSDAY 10 NOVEMBER 2022****RESOLUTION 318/2022**

Moved: Cr Trevor Glover

Seconded: Cr Penny Nicholson

**The Minutes of the Audit, Risk and Improvement Committee (ARIC) Meeting held on Thursday 10 November 2022, attached to the report, be received and noted.**

**CARRIED**

**8 GENERAL MANAGER'S REPORT****8.1 BUSINESS****8.1.1 AUSTRALIA DAY 2023****RESOLUTION 319/2022**

Moved: Cr Logan Collins

Seconded: Cr Abb McAlister

- 1. Information on Australia Day Awards 2023 be received and noted.**
- 2. The submission of the Australia Day 2023 Community Grant be noted.**

**CARRIED**

**8.1.2 ANNUAL REPORT 2021/2022****RESOLUTION 320/2022**

Moved: Cr Logan Collins

Seconded: Cr Les Boyd

1. The draft 21/22 Annual Report, attached to the report, be received and noted.
2. Council to note that the audited Financial Statements are not available at this time and are to be submitted to Council for endorsement when the audit is complete.
3. The draft 21/22 Annual Report be updated with the missing and relevant financial information once the audited Financial Statements are finalised and available.
4. A further report be presented to council for endorsement of the updated draft 21/22 Annual Report.
5. A copy of the draft 21/22 Annual Report be uploaded to Councils website and provided to the Minister of Local Government.
6. A copy of Council's Disability Inclusion Action Plan, attached to the report, be provided to the Minister for Disability Services.

**CARRIED**

**8.1.3 DRAFT PAYMENT OF EXPENSES AND PROVISION OF FACILITIES FOR MAYOR AND COUNCILLORS POLICY****RESOLUTION 321/2022**

Moved: Cr David Graham

Seconded: Cr Abb McAlister

1. The draft Payment of Expenses and Provision of Facilities Policy for Mayor and Councillors, attached to the report, be publicly exhibited for twenty-eight (28) days.
2. Following the exhibition period, a further report be prepared and submitted to Council, with the inclusion of any submissions received for consideration.

**CARRIED**

**8.1.4 DRAFT CODE OF CONDUCT POLICIES****RESOLUTION 322/2022**

Moved: Cr Les Boyd

Seconded: Cr David Graham

**The following three (3) reviewed Codes of Conduct policies, attached to the report, be adopted:**

- (a) Code of Conduct for Council Staff
- (b) Code of Conduct for Councillors
- (c) Code of Conduct for Delegates and Committee Members

**CARRIED**

**8.1.5 CODE OF CONDUCT COMPLAINT STATISTICS**

**RESOLUTION 323/2022**

Moved: Cr Trevor Glover

Seconded: Cr Logan Collins

**The report on Code of Conduct complaint statistics for the period 1<sup>st</sup> September 2021 to 31<sup>st</sup> August 2022, be received and noted.**

**CARRIED**

**8.1.6 MUTTAMA CREEK REGENERATION GROUP S.355 COMMITTEE MEETING MINUTES**

**RESOLUTION 324/2022**

Moved: Cr Abb McAlister

Seconded: Cr Trevor Glover

**The Minutes of the Muttama Creek Regeneration Group s.355 Committee meeting held 8<sup>th</sup> August 2022 attached to the report be, received and noted.**

**CARRIED**

**8.1.7 THE ARTS CENTRE COOTAMUNDRA S.355 COMMITTEE MEETING MINUTES**

**RESOLUTION 325/2022**

Moved: Cr Penny Nicholson

Seconded: Cr Les Boyd

**The Minutes of The Arts Centre Cootamundra s.355 Committee Meeting Held 20 October 2022 attached to the report, be received and noted.**

**CARRIED**

**8.1.8 COOTAMUNDRA HERITAGE CENTRE MANAGEMENT S.355 COMMITTEE MEETING MINUTES**

**RESOLUTION 326/2022**

Moved: Cr Les Boyd

Seconded: Cr Logan Collins

**The Minutes of the Cootamundra Heritage Centre Management s.355 Committee Meeting held 10 October 2022 and 7 November 2022, attached to the report, be received and noted.**

**CARRIED**

### **8.1.9 STOCKINBINGAL ELLWOOD'S HALL S.355 COMMITTEE MEETING MINUTES**

#### **RESOLUTION 327/2022**

Moved: Cr David Graham

Seconded: Cr Logan Collins

**The Minutes of the Stockinbingal Ellwood's Hall s.355 Committee meeting held 27 October 2022 attached to the report be received and noted.**

**CARRIED**

## **8.2 FINANCE**

### **8.2.1 EXTENSION FOR LODGEMENT OF FINANCIAL STATEMENTS**

#### **RESOLUTION 328/2022**

Moved: Cr David Graham

Seconded: Cr Trevor Glover

**That the report relating to the lodgement of the Financial Statements, be received and noted.**

**CARRIED**

### **8.2.2 REQUEST FOR DONATION FROM GUNDAGAI HISTORICAL BRIDGES COMMITTEE REGARDING LEASE LSE 280490 AT MIDDLETON DRIVE GUNDAGAI**

#### **RESOLUTION 329/2022**

Moved: Cr Abb McAlister

Seconded: Cr David Graham

- 1. Council notes that the lease LSE 280490 at Middleton Drive Gundagai is rateable as it is leased by the Gundagai Historic Bridges Committee Inc. from the Crown and used for private purposes and, as such, the levied rates cannot be waived.**
- 2. Council to donate the amount of \$1,966.50 to the Gundagai Historic Bridges Committee Inc.**
- 3. Council to endorse the reduction of the Finance Budget, and increase to the Donations Budget, by the amount of \$1,966.50 to accommodate the donation.**

**CARRIED**

### **8.2.3 ROADS TO RECOVERY - INDEPENDENT AUDITOR'S REPORT 2022**

#### **RESOLUTION 330/2022**

Moved: Cr Logan Collins

Seconded: Cr Les Boyd

**The Independent Auditor's Report, attached to the report, be received and noted.**

**CARRIED**

### **8.2.4 RURAL FIRE SERVICE (RFS) ASSETS RECOGNITION UPDATE**

#### **RESOLUTION 331/2022**

Moved: Cr David Graham

Seconded: Cr Penny Nicholson

**The Rural Fire Service Assets Recognition update report, be received and noted.**

**CARRIED**

### **8.2.5 RESTRICTED CASH RECONCILIATION**

#### **RESOLUTION 332/2022**

Moved: Cr David Graham

Seconded: Cr Trevor Glover

- 1. The Restricted Cash Reconciliation report be received and noted.**
- 2. Council approve the transfer of \$1.6 million from the plant reserve fund and \$1 million from the development fund to unrestricted funds, for reasons detailed in the report.**

**CARRIED**

### **8.2.6 FINANCE UPDATE - CAPITAL AND OPERATIONAL EXPENDITURE**

#### **RESOLUTION 333/2022**

Moved: Cr David Graham

Seconded: Cr Les Boyd

**The Finance Update report, be received and noted.**

**CARRIED**



## **8.2.7 INVESTMENT REPORT - OCTOBER 2022**

### **RESOLUTION 334/2022**

Moved: Cr David Graham

Seconded: Cr Penny Nicholson

**The report detailing Council Cash and Investments as at 31 October 2022, be received and noted.**

**CARRIED**

## **8.3 COMMUNITY AND CULTURE**

### **8.3.1 GUNDAGAI TOURISM ACTION GROUP (ADVISORY COMMITTEE) MONDAY 7TH NOVEMBER 2022 - MINUTES**

#### **RESOLUTION 335/2022**

Moved: Cr Abb McAlister

Seconded: Cr Logan Collins

**The Minutes of the Gundagai Tourism Advisory Group meeting held Monday 7<sup>th</sup> November 2022, attached to the report, be noted.**

**CARRIED**

## **8.4 DEVELOPMENT, BUILDING AND COMPLIANCE**

### **8.4.1 DEVELOPMENT APPLICATIONS APPROVED OCTOBER 2022**

#### **RESOLUTION 336/2022**

Moved: Cr Abb McAlister

Seconded: Cr Trevor Glover

**The information on Development Applications approved in October 2022, be received and noted.**

**CARRIED**

## **8.5 REGULATORY SERVICES**

Nil

## **8.6 ASSETS**

Nil

**8.7 CIVIL WORKS**

**8.7.1 CIVIL WORKS AND TECHNICAL SERVICES REPORT - OCTOBER 2022**

**RESOLUTION 337/2022**

Moved: Cr Logan Collins

Seconded: Cr David Graham

**The Civil Works and Technical Services Report for the month of October 2022 be noted.**

**CARRIED**

**8.8 TECHNICAL SERVICES**

Nil

**8.9 FACILITIES**

**8.9.1 FLOOD RECOVERY**

**RESOLUTION 338/2022**

Moved: Cr Logan Collins

Seconded: Cr David Graham

**The Flood Recovery report, be received and noted.**

**CARRIED**

**8.10 WASTE, PARKS AND RECREATION**

Nil

**9 MOTION OF WHICH NOTICE HAS BEEN GIVEN**

Nil

**10 QUESTIONS WITH NOTICE**

Nil

**11 CONFIDENTIAL ITEMS**

Nil

**The Meeting closed at 6:31pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 13 December 2022.**

**CHAIRPERSON**

**GENERAL MANAGER**